

2-3-1956

## Board of Trustees Minutes, February 3, 1956

Eastern Washington College of Education

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MINUTES for MEETING OF BOARD OF TRUSTEES  
Eastern Washington College of Education  
President's Office, Cheney, February 3  
1956

The Board of Trustees met in regular session at 4:00 p. m. Friday, February 3, 1956, in the office of the president of the college, Cheney, Washington, with the following members present: Mr. J. Harold Anderson, chairman; Mrs. Frank Laughbon and Mr. Charles A. Gonser, members; Dr. W. W. Force, secretary; and Dr. Don S. Patterson, president of the college.

#### MINUTES

The minutes for the December meeting were approved.

#### RESIGNATIONS

The following resignations were accepted:

Barbara Maddox, clerk, Guidance Center, as of December 14,  
1955

Bess Seconde, dining room supervisor, as of December 14, 1955

Mary Peterson, clerk, Placement and Correspondence office,  
as of February 13, 1956

#### NEW APPOINTMENTS

The board approved the following new appointments as indicated:

Eleanor Hughes, clerk, Guidance Center, at \$175 per month, as  
of January 4, 1956

Clara Hauschild, clerk, Placement and Correspondence office,  
at \$175 per month, as of February 1, 1956

Helen Kessner, assistant director of foods service, at a monthly  
salary of \$300 per month for eleven months, plus quarters, and meals  
when the dining hall is open, as of January 24, 1956

#### TRAVEL

The board approved the following travel requests:

Wm. H. Drummond, to attend the National Commission on  
Teacher Education and Professional Standards in San Francisco,  
January 27-28, as representative of the college, travel and per diem

Janet Douglas, transportation, to attend the National Convention  
of the Association of Deans of Women in Cincinnati, March 19-25, 1956



Daphne Dodds, travel by car not to exceed cost by common carrier, to attend the Western Radio-TV Conference in San Francisco, February 23-25, and per diem expenses

#### SCHOLARSHIP PROGRAM

It was directed by the board that recommendations for the use of the Boone Scholarship Fund and the method of allocating the funds available be drawn up and presented to the board for approval.

#### VISIT OF INTERIM COMMITTEE AND LEGISLATIVE AUDITOR

It was recommended by the members of the board that either March 16 or March 30 be set as the date for the meeting with the Interim Committee and the legislative auditor. It was directed that the president communicate with these preferences for dates to Dr. Ellis and inform the members of the board of the date selected.

#### VISIT OF AAUP SECRETARY

It was reported by Dr. Patterson that the secretary of the American Association of University Professors, Dr. Ralph Fuchs, would be on the campus February 6 and 7, and that his visit had been scheduled at his own request.

#### LETTER FROM THE PHILOSOPHY OF EDUCATION SOCIETY

After a discussion of the letter which Mr. Anderson had received from the American Philosophy of Education Society, it was decided that the chairman of the Board of Trustees would develop an answer to that letter and would circulate his answer to the other members of the board before replying.

#### ADJOURNED

The Board adjourned at 6:00 p. m., to have a joint dinner meeting with the Cheney City Council. The following items were discussed with the City Council:

- Status of off-street parking
- Review of building program
- Meeting of needs growing out of changes in telephone service
- Planning for future needs of college and city
  - Police protection
  - Purchase of land for new facilities
- Means of encouraging local housing for married students and new faculty
- Evaluation of the city's request covering installation of storm sewers



Those attending the meeting were:

City Councilmen

Francis J. Schadeegg, Graham Dressler, A. B. Sumsion,  
Peter Smith, M. H. Malmoe, George Fisher, Nolan Brown,  
City Attorney H. D. Walker, and Chief of Police James Crawford

Board of Trustees and college representatives

J. Harold Anderson, Charles A. Gonser, Mrs. Frank Laughbon,  
Don S. Patterson, president of the college, Wm. W. Force,  
comptroller, M. H. Surbeck, director of physical plant, Wm.  
Fortune, ASB president, and Lt. Col. Scott, PMS&T of the ROTC.

RECONVENED

The Board of Trustees reconvened with all members present at 4:00 p.m., Saturday, February 4, in the Davenport Hotel, Spokane, following the meeting of the joint board and presidents of the three colleges of education.

INSURANCE COVERAGE

It was moved and seconded that the 100% average clause on blanket coverage of certain buildings on the campus be changed to a 90% average clause. This change was listed by the Washington Surveying and Rating Bureau, located in Seattle, Washington. This change was to be effective February 1, 1956, on policies written under the direction of John H. Happy and Son. Motion carried.

It was moved and seconded that the appraisal of the designated buildings be revised upward to reflect the increases in cost as of the current date, February 1, 1956, and that each successive year the valuation be revised to reflect the projected increased costs now known to be effective for 1957 and 1958 by wage contracts with certain of the building trades. Motion carried.

The current appraisal of the buildings is based on a 1950 appraisal made by Clyde M. Ludberg, contractor, and corrected to October, 1951, by Anderson and Hall Company. In 1953 and 1954, the figure was revised upward in accordance with the increased building costs for each year. The current appraisal is then based on those valuations with an increase of an additional seven percent, because of increased building costs. The increase is based upon the comparative replacement cost figures section of the Marshall Valuation Service as compiled by the Marshall and Stevens Company. This method of valuation has been recommended by Mr. John H. Happy as satisfactory. (See letter attached)



## ADVISORY COUNCIL

The president presented to the board a plan for an Advisory Council for the improvement of teacher education. It was moved and seconded that the plan be approved in principle only and that the proposed program be again referred to the board at a future meeting for further examination. Motion carried.

## SUMMER SCHOOL STAFF

The board approved the attached list of summer school staff at the salaries indicated on the list.

## COLLECTION OF PAST DUE ACCOUNTS

It was moved and seconded that the comptroller's office be authorized and directed to demand payment in writing of all college accounts receivable or notes that are due or outstanding and in those cases where payment is not forthcoming, to take any action necessary to collect the due and outstanding accounts. Motion carried.

## LEAVE OF ABSENCE

The request of Mrs. Celia Allen for a leave of absence for the 1956-57 academic year for the purpose of graduate study was approved.

## TRANSFER OF FUNDS

It was moved and seconded that the balance of \$10,000 in the savings and loan account be transferred as follows:

*gone*  
\$1,000 from the Fidelity Savings and Loan Association  
1,000 from the Lincoln First Federal Savings and Loan  
1,000 from the Great Western Savings and Loan Association

to the Citizens Savings and Loan Society. Motion carried.

## OPERATION OF TELEPHONE SERVICE

It was suggested by Mr. Anderson that a resthome switchboard be used for the twenty-four hour fire and police call protection system.

## WATER OVERFLOW

It was suggested by Mr. Surbeck that the soil conservation service be contacted for assistance in handling water overflow from the property adjacent to the campus and the city.



## BOND ISSUE

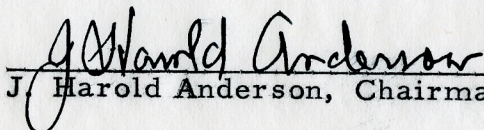
It was moved and seconded that the bonds for construction of housing for married students be hereby authorized not to exceed \$165,000 as a part of the previously authorized \$1,500,000 dormitory revenue bond issue of 1949. It is hereby stipulated that the limitation on the bond issue be placed so that the rental of the individual units will not exceed \$37.50 per month. It is further stipulated that this bond issue will be sold on the basis of a negotiated sale, to be negotiated and approved by the Board of Trustees. Motion carried.

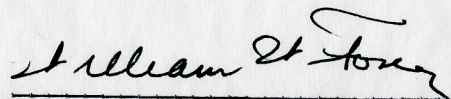
Mr. Beardslee Merrill, who stated that he represented a group of investment bankers from Spokane, was prepared to make an offer for the bond issue on a negotiated basis.

## ADJOURNED

The meeting adjourned with the time of the next meeting set at approximately three o'clock in Mr. George M. Rasque's office in Spokane, immediately following the meeting of the board with Dr. Paul Ellis and the Interim Committee in the office of the president at Cheney at nine-thirty o'clock, Friday, March 30, 1956.

## APPROVED

  
J. Harold Anderson, Chairman

  
Wm. W. Force, Secretary





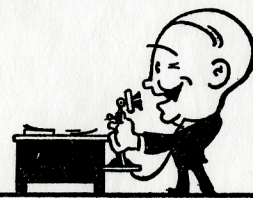
# JOHN H. HAPPY & SON

Insurance Advisers

MA. 0141

311 Paulsen Bldg.

Spokane 1, Washington



February 6, 1956

Dr. William Force  
Eastern Washington College of Education  
Cheney, Washington

Dear Dr. Force,

With reference to your telephone call this afternoon,  
the following information is submitted:

The 100% Average Clause on Blanket Buildings  
was changed in June 1954, at which time we  
were notified that the 90% Average Clause  
might be used if so desired. This filing  
is published by the Washington Surveying  
and Rating Bureau in Seattle.

In 1953 an appraisal of your building was made by  
Mr. Claude Hall. In July of 1954, the 1953  
figure was revised upwards in accordance with the  
increased building costs and we have just recently,  
as of January 11, 1956, increased the 1954 figures  
another 7% because of increased building costs.

These past two increases were determined by using  
the comparative replacement cost figures section  
of the Marshall Valuation Service as compiled by  
Marshall and Stevens Company.

These figures are very widely accepted by insurance  
appraisers as being quite accurate. I am sure you  
will realize however that these estimates as made  
up by Mr. Hall and our office might not be the  
same as those made up by an appraisal company.  
However, we do feel that these figures would be  
quite close and well within the 10% leeway which  
has now been authorized.

Very truly yours,  
John H. Happy & Son

By

John H. Happy, Jr.

RECEIVED  
FEB 7 1956  
EASTERN WASHINGTON COLLEGE OF EDUCATION  
COMPTROLLER'S OFFICE

JHH:s

"Happy to Serve You"





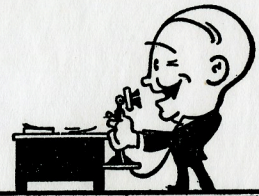
# JOHN H. HAPPY & SON

Insurance Advisers

MA. 0141

311 Paulsen Bldg.

Spokane 1, Washington



February 14, 1956

Dr. W. Force

Comptroller

Eastern Washington College of Education  
Cheney, Washington

RECEIVED  
FEB 15 1956  
EASTERN WASHINGTON COLLEGE OF EDUCATION  
COMPTROLLER'S OFFICE

Dear Bill,

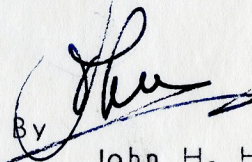
Replying to your letter of February 8th, we are glad that your Board approved of the 90% insurance clause pertaining to the valuations of your buildings. We are proceeding with the issuance of the new rate on this basis.

In line with our conversation with you, we are agreed that there has not been enough increase in building costs to warrant the expense of a new appraisal. We are convinced that the figures arrived at by use of the Marshall Stevens Valuation Service, are accurate to a point where there would be no difficulty in establishing values set up as a reasonable replacement value. It was pointed out to you, the increased costs of construction during the last several years have been very gradual and under these circumstances we feel that a new independent appraisal would be an unnecessary expense.

Bill, for your assistance, we are enclosing herewith a breakdown of the payments on your recent windstorm loss as it was assigned pro rate to each carrier. We thought that this might be of assistance to you in checking the checks as they are turned over to you. We try always to get these checks to come to our office, but sometimes they are directed to you personally and if you have this list before you you can see whether their checks are in order.

With kindest personal regards, I am,

Sincerely,  
John H. Happy & Son

By   
John H. Happy

JHH:s

"Happy to Serve You"



WESTERN WASHINGTON COLLEGE OF EDUCATION

January 31, 1956

President Patterson:

I recommend for your consideration the following individuals as members of the 1956 summer school instructional staff, and the salaries for them as given. There are three (3) other faculty members to be selected for the seven-week session. Also there are four resident faculty members (Dell, Dressler, Reid, Rehm) who are on twelve month salaries and who are scheduled for the summer school. The staff does not include anyone who does not teach or have instructional responsibility. (Reid supervises College Elementary School but does not classroom teaching).

The salaries of the resident faculty members are based on 7/9 of two months' salaries of their 1955-56 salaries for the seven-week session and 2/9 of two months' salaries of the 1955-56 salaries for the two-week session.

The salaries of the visiting faculty members in amount are very close to the salaries paid such members during the 1955 summer school for the same session.

I am recommending that Mrs. Edith Shaw, Assistant Librarian of our College library, be paid \$200. extra for the teaching of a three credit course in library science.

The following is a comparison of the number of faculty members during 1955 and 1956 summer school as recommended.

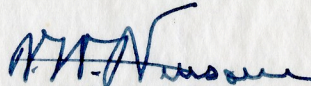
FACULTY	7-Week Session		2-Week Session	
	1955	1956	1955	1956
Resident Members	46 <sup>a</sup>	45 <sup>a</sup>	11	11
Visiting Members	<u>21</u>	<u>21</u> <sup>b</sup>	<u>4</u>	<u>3</u>
Total	67	66	15	14

(<sup>a</sup> Includes three members on 12 month salaries

<sup>b</sup> Includes three members yet to be selected

<sup>b</sup> Also includes part-time director of student recreation.)

Respectfully,



N. William Newsom  
Director of Summer School

NWN:dw



Summary of Salaries Recommended  
for 1956 Summer School

<u>Seven-Week Session</u>		\$48,452.00
1. Resident Faculty	\$34,227.00	
2. Visiting Faculty*	14,225.00	
<u>Two-Week Session</u>		\$ 3,677.00
1. Resident Faculty	\$ 2,927.00	
2. Visiting Faculty	750.00	
Total		\$52,129.00

(\*Three faculty members for the seven-week session are to be selected.  
Their salaries will have to be added to the above.)

Seven-Week Session  
June 11 - July 27, 1956

I. Resident Faculty Members (7-Week Session)

<u>Name</u>	<u>Field of Instruction</u>	<u>Recommended Salary</u>
✓1. Celia B. Allen	Education	\$834.00
2. Margaret N. Allen (1/3 time for 3-Week Workshop)	Education	270.00
✓3. J. Austin Andrews	Music	840.00
✓4. N. Eugene Badgley	Health and Physical Education	809.00
✓5. Amsel B. Barton	Education	856.00
✓6. Edward L. Dales	Industrial Arts	933.00
✓7. William N. Deane	Sociology	778.00
✓8. William H. Drummond	Education	918.00
✓9. Cecil Dryden	History	949.00
✓10. Eldon Engel	Education	650.00
✓11. Christine Elrod	English	809.00
✓12. Wendell L. Exline	Music	762.00
✓13. Esther W. Gingrich	Art	949.00
✓14. Clara May Graybill	Education	856.00
✓15. Richard H. Hagelin	Health and Physical Education	933.00



16.✓ Robert L. Harahan	Art	\$762.00
17.✓ Gwendoline Harper	Music	778.00
18.✓ Dana E. Harter	Chemistry	1011.00
19.✓ Charlotte Hepperle (1/2 time)	Foreign Languages	404.00
20.✓ H. K. Hossom	Political Science	762.00
21.✓ Bernard Kingsley	Elementary School	778.00
22.✓ Robert N. Lass	English	964.00
23.✓ Jack R. Leighton	Health and Physical Education	972.00
24.✓ Craig MacPhee	Biology	778.00
25.✓ Margaret McGrath	Education	893.00
26.✓ Kathryn H. McCulloch	Health and Physical Education	747.00
27.✓ Gerald Mercer	Elementary School	778.00
28.✓ Richard F. Miller	English	996.00
29.✓ Alice Moe	Speech	747.00
30.✓ Karl R. Morrison	Art	824.00
31.✓ N. Wm. Newsom	Education	1042.00
32.✓ Frank D. Nicol	Biology	856.00
33.✓ Lovell E. Patmore	Education	964.00
34.✓ George T. Robertson	Spanish and English	762.00
35.✓ William L. Rowles	Music	1042.00
36.✓ Edith Shaw (Extra for teaching one college class in library science)	Library	200.00
37.✓ Maxine Sprague	Pre-School	650.00
38.✓ George Stahl	Physics and Mathematics	871.00
39.✓ Norman S. Thompson	Business Education	747.00
40.✓ Lloyd W. VandeBerg	Industrial Arts	871.00
41.✓ Raymond P. Whitfield	Education	933.00
42.✓ Nan K. Wiley	Art	949.00
		<u>\$34,227.00</u>



## II. Visiting Faculty Members (7-Week Session)

	<u>Name</u>	<u>Field of Instruction</u>	<u>Recommended Salary</u>
1.	Jack Adwers (One-week workshop for school custodians) (Director of Physical Plant, Dental Branch, University of Texas)	Education	\$100.00 plus all expenses
2.	L. C. Breen (Associate Professor of Education, Territorial College of Guam)	Education	850.00
3.	Harold W. Coman (Director of Audio-Visual Aids, Spokane, Washington, Public Schools.)	Education	825.00
4.	L. D. Evans (Consultant in Elementary Science, University School, and Instructor in Teaching of Elementary Science, Ohio State University)	Natural Science	900.00
5.	Norman B. Henderson (Counselor, Los Angeles, Calif., City College)	Education	900.00
6.	Flint M. Howell (Principal, Elementary School, Ritzville, Washington)	Education	800.00
7.	Archie Henry (Instructor in Home Economics, Highland Park High School, Dallas, Texas.)	Home Economics	800.00
8.	Foy Ingram (Supervising Teacher, Troy State Teachers College, Troy, Alabama)	Elementary School	800.00
9.	Waldo Jackson (Principal, Cheney, Washington, Junior High School)	Education	650.00
10.	Lloyd M. Jones (Professor of Physical Education, Pennsylvania State University)	Health and Physical Education	900.00
11.	Lucy McCormack (Director of Home Economics, Spokane, Washington, Public Schools)	Home Economics	800.00



12.	Willis B. Merriam (Assistant Professor of Geography, State College of Washington)	Geography	\$800.00
13.	Frank W. Pierce (1/2 time) (Instructor in Physical Education, Grand Coulee, Washington, High School)	Student Recreation	250.00
14.	Ella Poffenroth (County Superintendent of Schools, Okanogan County, Washington)	Elementary School	700.00
15.	W. C. Sorenson (Assistant Superintendent, Spokane, Washington, Public Schools)	Education	850.00
16.	Robert Sutton (Assistant Professor of Education, Ohio State University)	Education	1000.00
17.	Teresa Toffle (4-week workshop Education of Exceptional Children) (Principal, Spokane Cerebral Palsy School, Spokane Public Schools)	Education	500.00
18.	B. E. Toth (2-week workshop in Aviation Education) (Instructor in Mathematics, Havermale Junior High School, Spokane)	Education	350.00
19.	L. D. Stamper (Superintendent of Grand Coulee, Washington, Public Schools)		800.00
20.	Ernestine M. Kalinowski	Elementary School Library	650.00 \$14,225.00



Two-Week Session  
(July 30 - August 10, 1956)

I. Resident Faculty Members

<u>Name</u>	<u>Field of Instruction</u>	<u>Recommended Salary</u>
1.✓ J. Austin Andrews	Music	\$240.00
2.✓ William H. Drummond	Education	262.00
3.✓ Christine Elrod	Speech	231.00
4.✓ Robert L. Hanrahan	Art	218.00
5.✓ Richard F. Miller	English	384.00
6.✓ Karl R. Morrison	Art	236.00
7.✓ Alice Moe	Speech	213.00
8.✓ N. William Newsom	Education	298.00
9.✓ Lovell E. Patmore	Education	276.00
10.✓ Edgar I. Stewart	History	302.00
11.✓ Raymond P. Whitfield	Education	267.00
		<u>\$2,927.00</u>

II. Visiting Faculty Members

1. Flint M. Howell (Principal, Ritzville, Washington, Elementary School)	Education	\$250.00
2. Willis B. Merriam (Assistant Professor of Geography, State College of Washington)	Geography	250.00
3. Jennelle V. Moorhead (Associate Professor of Health Education, University of Oregon)	Health Education	250.00
		<u>\$750.00</u>



Mrs. R. R. Morrison

appointed January 1957.

Harvey Erickson

appointed July 24, 1957





# State of Washington

EARL COE  
*Secretary of State*  
Olympia

March 25, 1955

Don S. Patterson, President  
Eastern College of Education  
Cheney, Washington

Dear Sir:

The records of this office show the members of the Board  
of Trustees of your college to be:

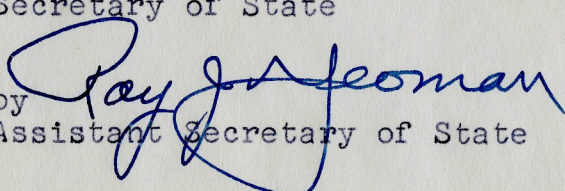
J. Harold Anderson, appointed July 28, 1952  
term ending July 26, 1958

Charles A. Gonser, appointed August 14, 1950  
term ending July 29, 1956

Mrs. Frank Laughbon, appointed February 23, 1955  
term ending July 29, 1960

Very truly yours,

EARL COE  
Secretary of State

by   
Assistant Secretary of State

rjy;ec